

COLLEGE OF DCP
ADMINISTRATIVE COUNCIL
MINUTES
April 14, 2011

Attending: P. Carr, A. Chini, J. Frey, M. Gold, T. Gurucharri, K. Larsen, C. Lee,
M. Portillo, R. Ries, B. Tilson, C. Silver, L. Muszynski, P. Zwick
Absent: M. Hylton, L. Capece

1. Review of March 24, 2011 Minutes (All)

A motion was made by P. Zwick and seconded by B. Tilson to approve the minutes as transcribed. The motion carried.

2. Faculty Evaluations (Carr)

Faculty evaluations are now open. There were no modifications to the questions being posed while we wait for clarification from the Provost's office on the implications that switching from current questions to new ones, might have on T&P.

3. Convocation (Carr)

P. Carr reported that Profs. Maruja Torres-Antonini, Bill Tilson and Vandana Baweja have agreed to serve on a panel to discuss the freshman common reader during convocation.

4. Research Showcase (Frey)

Julie Frey reported that February seems to be the best time for the Research showcase and several dates for the 2012 event were suggested. It was agreed that February 23 and 24 would work best. The format will be similar to this year. Dean Silver suggested Dean Fritz Steiner, University of Texas School of Architecture, as a possible speaker.

5. Admin. Council Summer Retreat (Silver)

The council members agreed that they would like to meet for a retreat, as they did last year, before classes begin in August. The date of August 15 was selected (and later found to conflict with a Provost's retreat. A new date will be chosen.) The agenda will be discussed at the May meeting.

Update: The Administrative Council retreat is confirmed for Wednesday, August 17, 9:00am – 2:00pm in the Dean's Conference Room.)

6. Senate Report (R. Ries)

R. Ries reported briefly on a number of items.

- The last meeting was chaired by Provost Glover, who discussed legislative budget proposals and the potential benefits, cuts to revenue and overall budgetary aspects of the House and Senate legislative versions.
- Under the new SEC TV contract there is money set aside for a SEC Distinguished Teacher of the Year award. A \$5,000 prize would go to individual university winners while the overall SEC winner would receive \$15,000 (and a trip to Destin.)
- As part of the TV contract, Dean Silver reported that \$200,000 is set aside to anyone who wants to organize a national or international conference in Atlanta. DCP in conjunction with other departments is proposing a conference on the creative economy and the

entrepreneurial university. It's likely that two UF proposals will be submitted by the May 2 deadline.

- There was discussion at the Senate meeting about the proposal for a one time, 30 percent tuition increase
- The proposal for an Engineering School of Sustainable Infrastructure was passed
- The FEO pilot project was deemed successful and will likely continue
- The Committee on Committees set out its proposals for rule changes. The report can be found at www.senate.ufl.edu/RegulationSummaryFebruary2011.html

For additional information about the March 22 Senate meeting, please refer to the minutes and the webcast on the Senate web site.

7. Visiting Scholars Program (Silver)

Dean Silver put forward a proposed policy on Visiting Scholars for discussion. While we are very supportive of visiting scholars, we need to make it clear that they should have no expectation of space or financial support. In addition a UF faculty must be willing to help them get through the paperwork. A registry will be created to show who is here, length of stay, what they are working on, etc.

There was a lengthy discussion regarding what we should expect from the visiting scholars. There was a suggestion that visiting scholars must show, in advance, what classes they plan to attend.

Action item: Dean Silver and W. Tilson will work with the International Center to clarify wording regarding this issue.

M. Gold suggested that faculty who help visiting scholars should receive some form of recognition since they are not paid for their work. A. Chini suggested that recognition could come through International Activities in T&P, and that there should be some deliverable, such as a paper, at the end of the visit that will give some recognition to UF faculty. K. Larsen also noted that visiting scholars should realize that there is an expectation that they will interact with faculty and students.

Action: Dean Silver will look at fine tuning the proposal for the May meeting.

8. Spring/Summer admissions (all)

There is an act in the legislature now that would authorize UF to admit students for the spring and summer semesters, with the expectation they would not take on-campus courses in the fall. For fall classes they would have to attend a field school, off campus facility (like Citylab in Orlando) or take online courses.

A number of concerns were raised from Architecture, Landscape Architecture and Urban and Regional Planning where students follow set tracks in their course of study. After discussion there was consensus that the spring/summer track might work for the BSSBE program.

Action: The group was asked to evaluate the proposal and comment on it, along with suggestions about how we can use our external facilities and online courses to possibly facilitate this track for other programs.

9. Commencement (Frey)

Commencement is set for Saturday, April 30. Faculty are advised to arrive by 2 p.m. The processional begins at 2:45.

10. Meetings with DCP ICT (Frey)

Julie Frey invited everyone to join the ICT committee meetings on any Monday if they want to meet the group or bring issues of concern to it.

11. Distance Education Developments (Tilson)

- The EAOITAC Committee is working to optimize the use of technology in teaching and needs to hear from faculty on issues, problems and where more service can be developed
- There is a critical issue regarding distance education and that providers will need to get state approval for distance courses taught in their jurisdictions. UF is now seeking to determine how these approvals would be done and for this year, we need only show good faith that we have attempted to get approval, or find the process of getting approval. Next year we must show that approval has been given.
- Distance education reports will be required from every college next year. B. Tilson passed out a draft.

12. Affiliate Faculty (Carr)

Assoc. Dean Carr presented a proposal to identify and designate affiliated faculty for the BSSBE program. This would be a way to recognize faculty that provide service for the program. The designation would be reflected on their effort report and would be used by students who need a mentor. It was also suggested this could be a model for the HP program which also has very little dedicated faculty.

The committee approved the proposal.

13. Credit Certificates on Transcripts (Carr)

With the growing popularity of Certificate programs, there is a move to have all of them approved by the Graduate Committee or University Curriculum Committee. If the certificate is recognized on a student's transcript, there is a proposal that on the day that minors and degrees are certified, certificates would be certified as well. It was noted that most graduate certificates have been approved but a number of undergraduate certificates may have to be reviewed and approved.

14. SACS Quality Enhancement Plan Proposals (Tilson)

Student Learning Outcomes (SLOs) for internationalization are being developed by a campus wide committee under the direction of UFIC. For now they will apply only to undergraduate programs. All departments will be required to show internationalization efforts and show specific means of measuring success. Draft SLOs should be ready by June.

15. Joint PhD Programs With International Schools (All)

Interior Design was approached about the possibility of offering a joint PhD with an international university. Students would take courses at both and obtain a degree from both. There was general consensus that this is not something we want to get into at this time.

16. Next meeting

May 3, 2011.

The meeting was adjourned at 10:30 am.