

**Up & Coming Award**

The DCP Up & Coming Award seeks to recognize the accomplishments of new staff whose early success shows great promise in providing for future leadership and contributions to the college.

**Nomination Form**

Please submit this form and supporting documents to the Dean’s Office (331 ARC) Attn: the Dean’s Administrative Assistant.

**Nomination Criteria**:

* Must be nominated by Chair/Director
* Nominee must be out of probationary status and have been employed in the nominating department for six consecutive months.
* Nominee must receive an “above average” on their Annual Appraisal
* Cannot have worked at DCP for more than 5 years; priority given to staff who have been at DCP less than 3 years
* Demonstrated exceptional and ongoing achievements and have made significant contributions to their unit.
* Sustained and positive impact to nominee’s unit and DCP
* Emerging leader whose record reflects ongoing and exceptional growth in his or her position and increased levels of leadership and responsibility

Today’s date: **Nomination Deadline: October 16, 2017**

Nominee: UFID:

Department: Position:

Work address:

Phone:

Supervisor:

Nominator:

Department:

Work address:

Phone: Email:

Signature:

Please attach a separate letter telling us how this employee is an Up & Coming Staff Member. The letter should summarize the staff member’s accomplishments since being hired at DCP and needs to include nominee’s role and outcomes of project. A secondary support letter from a co-worker, while not required, would be useful.