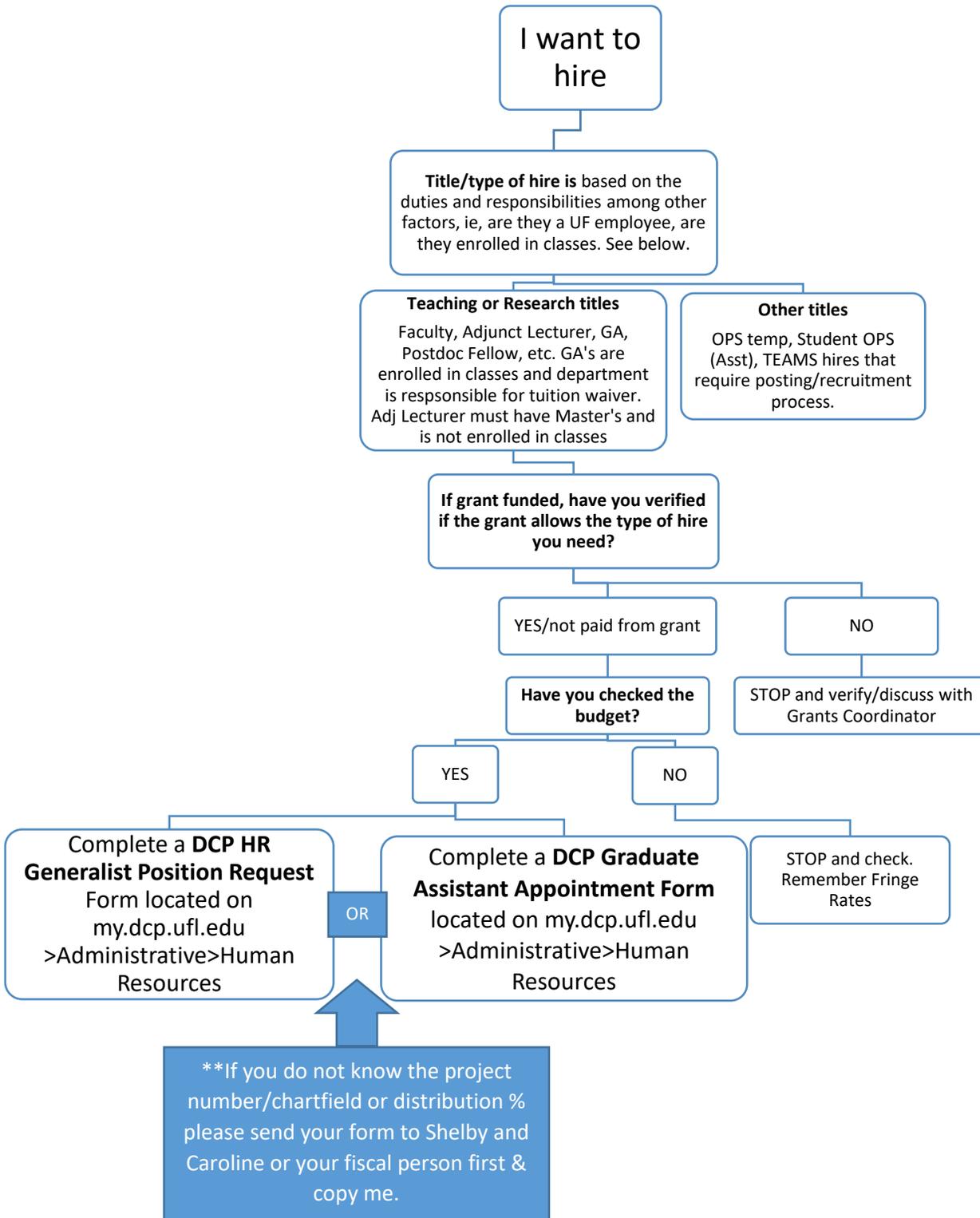


Hiring Flow Chart



Principles for the Employment of Graduate Students at the University of Florida

<p>Examples of tasks that might be performed by Graduate Assistants</p>	<p>Link with other important information: http://graduateschool.ufl.edu/media/graduate-school/pdf-files/Principles-for-the-Employment-of-Graduate-Students-at-the-University-of-Florida.pdf</p> <p>Teaching Assistants might be expected to:</p> <ul style="list-style-type: none"> •Lecture •Lead discussion groups •Prepare a syllabus •Identify reading assignments •Grade papers or assignments •Distribute assignments •Hold office hours for meeting with students •Proctor examinations •Prepare class materials, presentations, visual aids •Take attendance, record questions and responses in class •Record lectures <p>Research Assistants might be expected to:</p> <ul style="list-style-type: none"> •Conduct laboratory procedures •Observe or interview research subjects •Collect, Record, review, or confirm data; manage existing data •Analyze or summarize data (including statistical analysis) •Write reports, draft articles, prepare poster presentations •Review related scientific literature •Design experiments •Co-author research papers, prepare or edit research papers/manuscripts
<p>Examples of tasks that might be performed by student assistants</p>	<p>Student Assistants or other student appointees might be assigned to:</p> <ul style="list-style-type: none"> •Office tasks such as photocopying or clerical activities, errands •Episodic tasks of brief duration •Scheduling, telephone coverage •Department website support/routine support of laboratory activities •Recordkeeping, database updating/management •Events •Supervisory roles in residence halls •Food service activities

Fringe Benefits Pool RatesLink: <http://hr.ufl.edu/benefits/health-insurance/fringe-benefits-pool/>

Employee Categories	FY2018 (Proposed)	FY2017	Change
Faculty (9-,10-, and 12-month)	27.4%	26.9%	0.5%
COM Clinical Faculty	18.3%	16.4%	1.9%
Exempt TEAMS/USPS	35.8%	36.9%	-1.1%
Non-Exempt TEAMS/USPS	45.2%	44.8%	0.4%
Housestaff/Clinical Post Docs (CPFI)	20.6%	22.1%	-1.5%
Graduate Assistants/Reg Post Docs (FAPD)	10.2%	20.4%	-10.2%
Student OPS/Federal Work Study	0.6%	2.5%	-1.9%
Other OPS/Temporary Faculty	6.6%	7.6%	-1.0%

Graduate Assistants

Tuition \$539.49 per credit hour

Link: [Tuition Dollar Amount](#)**Requirements for an Appointment**Link: [Dates for Academic Year & GA Minimum Salaries](#)

2017–2018

Periods	Dates	Number of Pay
Fall 2017	08/16/17 – 12/31/17	9.8
Spring 2018	01/01/18 – 05/15/18	9.7

Graduate Assistant Minimum Salaries

Effective January 1, 2017

9–Month appointments (19.5 biweekly periods)

FTE	Annual	Bi-Weekly
1.0	\$30,000	\$1,538.46
.50	\$15,000	\$769.23
.33	\$9,900	\$507.69
.25	\$7,500	\$384.62

12–Month Appointments (26.1 biweekly periods)

FTE	Annual	Bi-Weekly
1.0	\$40,156	\$1,538.54
.50	\$20,078	\$769.27
.33	\$13,251.48	\$507.72
.25	\$10,039	\$384.64