

## **The DCP Staff Interdisciplinary Award**

The DCP Staff Interdisciplinary Award candidate is engaged in providing and/or advocating an interdisciplinary approach to helping all staff member in the College of Design, Construction & Planning.

### Nomination Criteria:

- Nominations made by College staff
- Must be TEAMS or USPS to be eligible
- Nominated employee must be from another unit than the one in which the nominator works. Must describe how they have helped you and your unit

### Nomination Process:

- Submit nomination form and letter of support for candidate

### Nomination Deadline:

November 1/Yearly

### Award:

Monetary award of \$200.00 and a plaque to individual

## **The DCP Unsung Champion**

The DCP Unsung Champion is considered a dedicated staff member who has undeniably influenced our organization behind the scenes with a positive attitude, initiative, a willingness to help in whatever capacity necessary, and a commitment to excellence.

### Nomination Criteria:

- Nominated by any staff member in the College
- Two consecutive years of “Achieves” or better on annual appraisal
- Teams or USPS employees are eligible

### Nomination Process:

- Submit nomination form and letter of support for candidate

### Nomination Deadline:

October 16th/Yearly

### Award:

Monetary award of \$100.00 and a plaque to individual

## **The DCP Up & Coming Award**

The DCP Up & Coming Award seeks to recognize the accomplishments of new staff whose early success shows great promise in providing for future leadership and contributions to the college.

### Nomination Criteria:

- Must be nominated by Chair/Director
- Nominee must be out of probationary status and have been employed in the nominating department for six consecutive months
- Nominee must receive an “above average” or better on their Annual Appraisal

### Nomination Process:

- Submit nomination form and letter of support for candidate

### Nomination Deadline:

October 16th/Yearly

### Award:

Monetary award of \$100.00 and a plaque to individual

## **DCP Staff Member of the Year Award**

The DCP Staff Member of the Year award recognizes a DCP staff that has gone above and beyond for our college, students, and coworkers. A staff member that shares their passion for helping, improving, and caring for the people and mission of our college, in an environment that is focused around educating future professionals. This award is designed to recognize those staff members who also play important and vital roles outside of the classroom.

### Nomination Criteria:

- Must be nominated by Chair/Director or Office Manager
- Must be TEAMS or USPS to be eligible
- Nominee must be in current position for at least three consecutive years
- Three consecutive years of “Exceeds” on annual appraisal

### Nomination Process:

- Submit nomination form and letter of support for candidate
- Two additional letters of support for nomination from any faculty, staff or students

### Nomination Deadline:

October 16th/Yearly

### Award:

Monetary award of \$100.00 and a plaque to individual

## **Barbara Cleveland Staff Award**

Dean Silver in honor of Barbara Cleveland, who was employed at the College of Design, Construction and Planning for 35 years as a staff member, set up an annual staff award to be given to an exemplary employee who has demonstrated excellence during their time at the College.

### Nomination Criteria:

- Must be nominated by Chair/Director or Office Manager
- Must be TEAMS or USPS to be eligible
- Nominee must be in current position for three consecutive years
- Three consecutive years of “Exceeds” on annual appraisal.

### Nomination Process:

- Submit nomination form and letter of support for candidate
- Two additional letters of support for nomination from any faculty, staff or students

### Nomination Deadline:

October 16th/Yearly

### Award:

Monetary award of \$200.00 and a plaque to individual