

DCP Proposal Information Sheet

Please complete and submit form to your unit's Grant Administrator **two weeks in advance of due date. Three weeks in advance if your proposal contains Cost Sharing and/or Subawards.** Your unit's Grant Administrator will complete a Draft proposal in UFIRST, once this form is complete.

**1.0 General Information**

Date:

Principal Investigator/Program Director/Fellow:

If Fellow, identify the Mentor/Responsible Faculty Member:

Submitting Department/Center DeptID:

Proposal Title:

Sponsor:

If flow through, list Originating/Prime Sponsor:

Is this a Federal Grant?

Specify who is responsible for submission and the exact method of transmission(who, when, where, and how):

Period of Performance (start date - end date):

Deadline/Due to Sponsor:

Is this a Published/Hard Deadline or a Target Deadline?

Type of Application:

Are there any subrecipients outside of UF?

Identify subrecipient Organizations:

Are there any third party organizations (unpaid collaborators, provider of third party cost sharing, or other materials) involved in the project?

Identify third party organization:

**1.3 Other Federal Program Information**

Solicitation Number and/or link. (Attach a copy of the RFP to the email that will be sent to your unit's Grant Administrator)

## 2.2 Personnel

List UF Personnel:

Name:	<input type="text"/>	Individual is:	<input type="text"/>	▼	Role:	<input type="text"/>	▼
Name:	<input type="text"/>	Individual is:	<input type="text"/>	▼	Role:	<input type="text"/>	▼
Name:	<input type="text"/>	Individual is:	<input type="text"/>	▼	Role:	<input type="text"/>	▼
Name:	<input type="text"/>	Individual is:	<input type="text"/>	▼	Role:	<input type="text"/>	▼
Name:	<input type="text"/>	Individual is:	<input type="text"/>	▼	Role:	<input type="text"/>	▼
Name:	<input type="text"/>	Individual is:	<input type="text"/>	▼	Role:	<input type="text"/>	▼
Name:	<input type="text"/>	Individual is:	<input type="text"/>	▼	Role:	<input type="text"/>	▼
Name:	<input type="text"/>	Individual is:	<input type="text"/>	▼	Role:	<input type="text"/>	▼
Name:	<input type="text"/>	Individual is:	<input type="text"/>	▼	Role:	<input type="text"/>	▼
Name:	<input type="text"/>	Individual is:	<input type="text"/>	▼	Role:	<input type="text"/>	▼

List non-UF Personnel:

Name:	<input type="text"/>	Organization:	<input type="text"/>
Name:	<input type="text"/>	Organization:	<input type="text"/>
Name:	<input type="text"/>	Organization:	<input type="text"/>
Name:	<input type="text"/>	Organization:	<input type="text"/>
Name:	<input type="text"/>	Organization:	<input type="text"/>
Name:	<input type="text"/>	Organization:	<input type="text"/>
Name:	<input type="text"/>	Organization:	<input type="text"/>
Name:	<input type="text"/>	Organization:	<input type="text"/>
Name:	<input type="text"/>	Organization:	<input type="text"/>
Name:	<input type="text"/>	Organization:	<input type="text"/>

## 3.0 Proposal Descriptors

Human subjects including human data or tissue or collection of data through surveys: 

If Yes, will you use only de-identified data or tissue? De-identified is either (a) anonymous or (b) coded with a confidentiality agreement.

Live Vertebrate Animals:

IRB Status:

For required institutional reporting purposes, provide lay abstract or key words:

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Do you plan to do any of the following:

Travel or send anyone working on this project to a location outside the US for more than 2 weeks in any one visit or more than 1 month over a 12 month period?

Establish any relationships with foreign entities, individuals, or consultants; or have any of the work executed by a foreign entity, individual or consultant?

Pay non-UF personnel salaries, wages, or any other compensation (including goods for any work performed or engagement in activities outside the US)? This includes field workers, research assistants, government representatives, participant payments, translators, drivers, or any other laborers.

Transfer, ship, or pack in personal luggage for carriage outside the US any data, items, supplies, equipment, or materials by UF or sponsored projects' funds?

Perform any other activities not identified above outside the US or engage with any other entity, individual, or consultant outside the US? This does NOT include conference attendance.

If any of the questions listed above is a yes, then list country and justification:

Interact with an individual from, ship to, import from, or travel to a country listed below?

If Yes, select all that apply and explain:

- Crimea Explain:
- Cuba Explain:
- Iran Explain:
- North Korea Explain:
- Sudan Explain:
- Syria Explain:

**General Budget Information:**

Indirect Cost Rate Type:

If Other, please specify:

F&A/Indirect Cost Rate:

If other, based on the guidelines, enter rate:

Will this budget have cost share:

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If yes, Cost Chare Justification:

List Cost sharing units: