

# UPPER DIVISION ADMISSIONS 2023

## UNIVERSITY OF FLORIDA SCHOOL OF ARCHITECTURE BACHELOR OF DESIGN in ARCHITECTURE DEGREE PROGRAM

### WHO'S ELIGIBLE?

Applying for the upper division of the UF School of Architecture's Bachelor of Design degree program is open to anyone who has finished the first two years of architectural and general education course work in an accredited university undergraduate program or a community college pre-architecture program recognized by the University of Florida, such as:

- Broward College
- Central Florida College
- Hillsborough College
- Indian River State College
- Miami-Dade College (North, Kendall and Wolfson Campuses)
- Palm Beach College
- St. Petersburg Junior College (Clearwater Campus)
- Valencia College
- Florida Atlantic University
- Florida International University

If applying for upper division, you should have taken (or be in the process of taking) the final design studio of your program in the 2023 Spring Semester. You can apply while finishing up lower division course work, but all required courses must be completed before the start of the 2023 Fall Semester.

## **APPLICATIONS: FORMS & DEADLINES**

**Friday, 10 March 2023** is the deadline your Intent to PIN UP form and submission of your unofficial transcripts to the School of Architecture office. This is required for all applicants.

If you are a transfer applicant, you need to complete your online application with the UF Office of Admissions, pay your application fee, and submit up-to-date transcripts from all colleges attended, including Fall 2022 grades. You are responsible for making sure that the University of Florida receives these materials by Fall 2023 application deadline. Applications or transcripts arriving incomplete or past the deadline can eliminate an applicant from consideration in the upper division selection process.

You **must** submit:

1. **Intent to Pin Up form** (found on SoA website) **and unofficial transcripts including current registration**– submit to SoA
2. **Applications to UF** (found on UF Admissions website) – submit to UF Admissions
3. **Transcripts (All)** – submit to UF Admissions

## UF APPLICANT PIN-UP EXHIBIT

All applicants must present samples of their best architectural design studio work in the Pin- Up Exhibits. Your exhibit must conform to the following specifications:

- Fit your exhibit within the wall space (4 feet wide by 7 1/2 feet high, or 48" x 90") allotted to each applicant.
- The upper 24 inches of your pin-up board is reserved for work from Design 1 and Design 2 only. You may choose to use work from one or both of your first-year studios in this area. No work from Design 3 or 4 should appear in the upper 24 inches of your board. The remaining area of the board may exhibit work from any of the lower division studios (Design 1 through Design 4), with emphasis here likely be given to work from your second-year studios.
- Affix all work to the wall with T-pins or push pins only. **No nails, screws, or adhesives!**
- Large models may be presented on the floor or on a shelf set up directly beneath your exhibit. If you have model work that exceeds these constraints, consider using photography as a means of documenting larger, three-dimensional work and mount the photographs along with any two-dimensional work.
- If you wish to construct a shelf, it shall be no more than 4 feet wide (the same as the pinup board), may be up to 16" tall, and can project a maximum of 18 inches from the wall. You may also choose to affix some models to the pin-up board so long as they stay within the 18" limit.

The format of your pin-up exhibit should reinforce your work, not distract from it! Clear and thoughtful organization of the work is helpful and encouraged, whereas elaborate and/or exceedingly complicated displays are discouraged.

## **TRANSFER APPLICANT PIN-UP EXHIBIT**

Given the logistical challenges of travel and schedule coordination, we will continue with an online format for all transfer students, with details as provided below. Additionally, all transfer applications should be submitted digitally per instructions. We cannot accept physical submissions of any kind for transfer applicants.

### **PINUP BOARD LAYOUT AND INSTRUCTIONS:**

Your layout must conform to the following specifications:

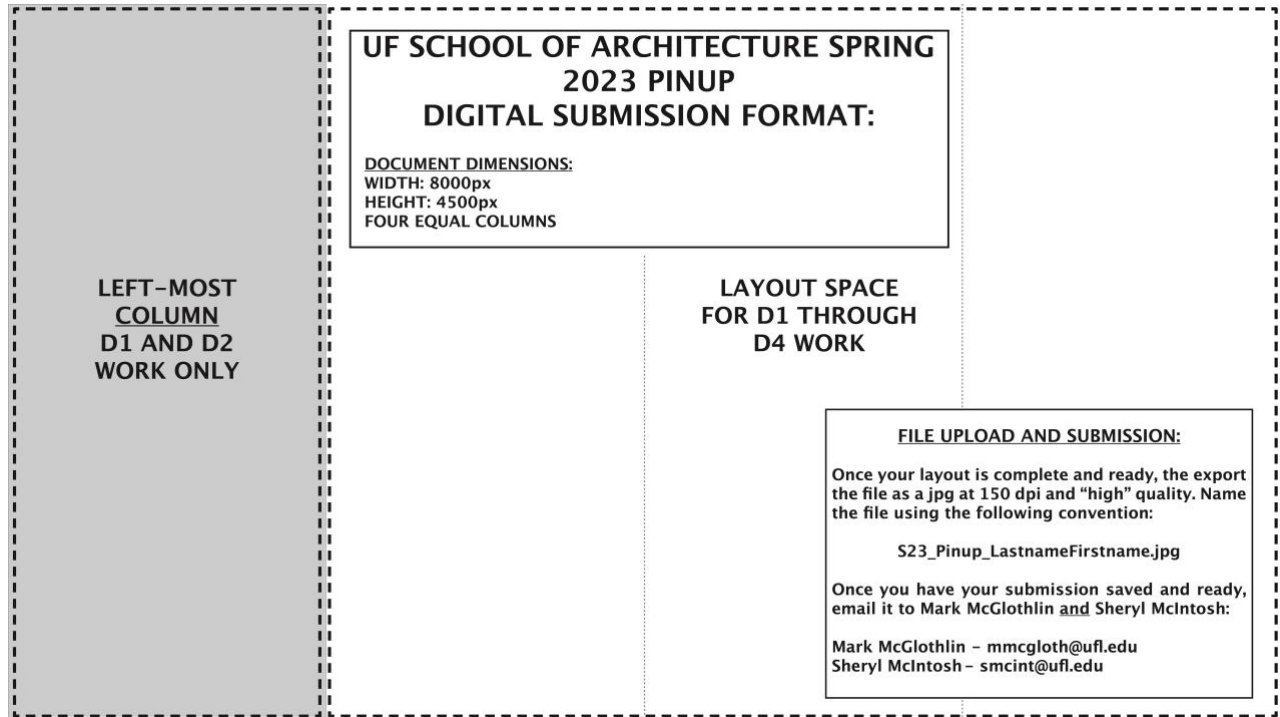
**Base Electronic File (for layout):** All work should be composed and compiled into a single electronic image (JPG). We don't have specific requirements regarding software to use for this process, though we recommend using a digital publishing software to layout your pinup submission. We can provide an InDesign template for your use. If you prefer to set up the base document independently, use the following parameters...

#### **Overall ratio (width/height) 16:9 in landscape orientation**

- **Width x height in pixels (px): 8000 x 4500**  
or, if you prefer inches
- **Width x height in inches: 111.11 x 62.5**  
Other file parameters...
- Set file to have 4 equal columns (no column gutter)
- Margins and Bleed/Slug can be kept zero

### **Format of work:**

The left-most column of this pinup space is reserved for work from Design 1 and Design 2 only. You may choose to use work from one or both of your first-year studios in this area. No work from Design 3 or 4 should appear in this portion of your pinup submission. The remaining area of the overall layout may exhibit work from any of the lower division studios (Design 1 through Design 4). Emphasis here will likely hold work from your second-year studios.



### File preparation:

Assemble and compose your pinup layouts to best reflect your work over the course of the past four semesters. Once you have your layout complete and ready (and saved and backed up), then **export the file as a jpg at 150 dpi**. Use this naming strategy for both files:

**S23\_Pinup\_lastnameFirstname.jpg**

For example, if Napoleon Bonaparte were applying, his file name would appear as:

**S23\_Pinup\_BonaparteNapoleon**

### **IMPORTANT:**

**Please DO NOT submit InDesign files.**

**Any linked files will be lost.**

Once you have your submissions saved and ready, you should email it to:

Mark McGlothlin: [mmcglath@ufl.edu](mailto:mmcglath@ufl.edu)

and

Sheryl McIntosh: [smcint@ufl.edu](mailto:smcint@ufl.edu)

**Transfer Pinup Exhibit Submission Deadline:**

The electronic submission process will allow us to receive and review all transfer applicant pin-up boards at once. The school will review all submissions for clarity and conformance, and notify any applicant if there are questions or discrepancies. Completed submissions will reviewed and posted to Miro for evaluation by faculty.

All layouts should be submitted **no later than 12pm (Noon) on Tuesday, April 18.**

We welcome early submissions, as this will give us time to check and process files without a deluge of applications, so consider sending things in early rather than waiting until the last minute.

## FOR ALL UPPER DIVISION APPLICANTS!!!

### Layout Recommendations:

Whether your work will be exhibited in person or will be presented digitally, you need to be attentive to the resolution and clarity of your work. Be sure to check craft, alignments, overlaps and abutments of work. For digital reproductions and/or plots, be sure to check the quality of any photograph (lighting, focus, depth of field, cropping, etc.). Similarly, be careful with documenting flatwork, particularly with regards to the quality and crispness of the work as a whole.

A friendly reminder - you should be showing only your own, original work. Any reference to the work of others (such as precedent study from D2) should be discretely noted (Therme Vals by Peter Zumthor, for example).

**All exhibits are anonymous!** You need to ensure that your name is removed or covered on all work (models and drawings alike).

The format of your pin-up layout should reinforce your work, not distract from it! Clear and thoughtful organization of the work is encouraged, whereas elaborate and/or complicated displays are discouraged.

A team of faculty will score each exhibit on a scale of 1 (low) through 10 (high). Faculty will score the exhibits on the basis of overall quality rather than individual categories, and will look for examples of the following:

- *Design process: Development of spatial and tectonic systems, generative and/or iterative work, analytical thinking, as well as two- and three-dimensional diagramming skills.*
- *Design resolution: Organizational skills in both two and three dimensions relating to spatial development (enclosure systems, tectonic definition, circulation and/or movement, etc.)*
- *Design Communication skills: Drawing quality (free-hand and hardline, both analog and digital); two-dimensional drawings (plans, sections, diagrams); three-dimensional drawings (axonometrics, perspectives); model-building skills showing a range of scales, types and material palettes.*
- *Organizational skills: Basic formatting, organization and arrangement of different kinds of visual information (drawings, models, photographs, renderings, etc.), both within a project and between projects*

For UF Applicants: Exhibit space assignments will be emailed to you on the afternoon prior to the official day of Pin-Up Exhibits. **All work must be posted by 10:00PM** the night before your assigned round, and all applicants must clear the hallways and leave the building. There will be approximately one hour reserved for touch-up work at the beginning of your pin-up day (8:00AM-9:00). At 9:00AM, the hallways are closed to students and guests.

Removal of your pin-up exhibit will happen between 5:00PM and 7:00pm (see schedule below). The UF School of Architecture cannot be responsible for work left up after the required removal time.



## **DECISIONS**

Applications are processed as quickly as possible. You will receive a letter via email notifying you of the decision made on your application within a month of the Pin-Up Exhibits, hopefully earlier. Due to privacy and confidentiality laws, we cannot discuss the status of your application over the telephone. PLEASE DO NOT CALL THE OFFICE IN REGARDS TO THE RESULTS OF YOUR APPLICATION.

UF Office of Admissions (352) 392-1365 POB 114000 Gainesville FL 32611-4000

## **SELECTION PROCESS, SCORES AND RANKING**

The pool of upper division applicants always outnumber the available positions in the program. Due to these logistics, the UF School of Architecture uses a selection process designed to determine which applicants show the greatest potential for success in our particular program. Each applicant is evaluated by three criteria:

- overall grade point average.
- architectural grade point average.
- exhibit score from the Pin-Up Exhibits.

Overall ranking is determined using these three criteria, with a subsequent determination of acceptances for upper division from this ranked list.

## ADMITTANCE

Upper division admittance is for the upcoming Fall Semester only. It is conditional upon completing all lower division course requirements, (all prerequisite courses including Pre- Calculus\* and Physics\*\* requirements, sending UF proof of enrollment before the end of Summer A 2023, and sending UF all transcripts before the end of Summer B 2023), receiving an Associate of Arts degree, and meeting the CLAST (College Level Academic Skills Test) requirements with a passing grade or official waiver by the end of the preceding Summer Semester. Additionally, students should maintain a minimum overall GPA of 2.75, an architecture GPA of 2.75, and score above 3.0 for the pin-up score.

Failure to meet any of these requirements will result in a review of the applicant's case, which may warrant canceling admittance or postponing enrollment in upper division courses for one year. Community/Junior college students must also meet the University of Florida's foreign language requirement. (Please provide high school transcripts if necessary to the UF Office of Admissions to prove compliance with this requirement).

**PLEASE DO NOT CALL THE OFFICE TO CHECK ON THE STATUS OF YOUR UPPER DIVISION ADMISSION. WE INTEND TO HAVE PINUP DECISIONS ANNOUNCED BY MONDAY, 8 MAY 2023, BARRING UNFORESEEN DIFFICULTIES.**

## REQUIRED LOWER DIVISION CURRICULUM

Year 1: Fall (16 credits)

- ARC 1301 Architectural Design 1 (4 credits)
- ARC 1302 Architectural Design 3 (4 credits)
- ARC 1701 Architectural History 1 (3 credits)
- ARC 1702 Architectural History 2 (3 credits)

Year 2

- ARC 2303 Architectural Design 3 (5 credits)
- ARC 2304 Architectural Design 4 (5 credits)
- ARC 2201 Architectural Theory 1 (3 credits)
- ARC 2180 Introduction to Digital Architecture (3 credits)
- ARC 2461 Materials and Methods of Construction 1 (3 credits)
- MAC 1147 / Precalculus Math (4 credits)\* and PHY 2053 Applied Physics 1 (3 credits)\*\*

\* MAC 1147 or MAC 1140+MAC1114 or MAC2233 (preferred)

\*\* PHY 2004 or PHY 2053 (preferred)

## CRITICAL DATES

- **Friday, 10 March 2023:** Deadline for applications, Intent to pin up forms, and transcripts to SoA. For transfer students, this includes the an indication that you will complete the application to UF with all required documentation by the Fall 2023 Application Deadline.

### Pin-up UF Applicants - Round 1 (April 18-19)

- **Tuesday, 18 April 2023:** UF Applicants (Round 1) pin up between 8:00PM to 10:00 PM.
- **Wednesday, 19 April 2023:** Touch-up from 8:00am-9:00am. Hallways closed and scoring period begins at 9:00am.
- **Wednesday, 19 April 2023:** UF Applicants (Round 1) Remove work from walls between 5:00PM and 7:00PM. Next group pins up between 8:00pm to 10:00pm.

### Pin-up UF Applicants - Round 2 (April 19-20)

- **Wednesday, 19 April 2023:** UF Applicants (Round 2) pin up between 8:00pm to 10:00 pm.
- **Thursday, 20 April 2023:** Touch-up from 8:00am-9:00am. Hallways closed and scoring period begins at 9:00am.
- **Thursday, 20 April 2023:** UF Applicants (Round 2) Remove work from walls between 5:00pm and 7:00pm. Next group pins up 8:00pm to 10:00pm.

### Pin-up Transfer Applicant Pinup Submission: April 18 at noon.

- **Tuesday, 18 April 2022:** Transfer Applicants will email all pinup submissions by 12pm (noon) to:

**Mark McGlothlin ([mmcglath@ufl.edu](mailto:mmcglath@ufl.edu)) and Sheryl McIntosh ([smcint@ufl.edu](mailto:smcint@ufl.edu))**

All transfer submissions will be reviewed and uploaded to a common Miro board for evaluation by faculty

## QUESTIONS?

Please call Sheryl McIntosh, Admissions Officer and advisor to upper division and graduate students, if you have any questions about the upper division selection process, you can call (352) 352-294-1460 or fax SoA at (352) 392- 4606, (please make sure that you receive a confirmation from your fax machine that it has been sent; because SoA might not be in a position to check to see if it has been received) or write SoA at:

**UF School of Architecture POB 115702 Gainesville FL 32611-5702 Please send all e-mails to:**  
**[smcint@ufl.edu](mailto:smcint@ufl.edu)**